

Hong Kong Baptist University
Faculty of Arts and Social Sciences
Student Endowment Fund for FASS Students, AY2025/26

AIMS

The “Faculty of Arts and Social Sciences Student Endowment Fund” (SEF) has been set up to provide financial support to students of the Faculty in areas of outstanding academic achievements, overseas exchange/attachment, non-local experiential learning activities, and financial needs during their studies at Hong Kong Baptist University. The principal of the Fund is held intact in perpetuity while the annual disposable income generated from the Fund will be used to provide support to students.

ELIGIBILITY

- i. Students should be **full-time UGC-funded undergraduate students of the Faculty of Arts and Social Sciences**;
- ii. **Planned Overseas Activity** with **strong strategic interest** for the faculty;
- iii. Applicants must have the **latest cumulative GPA score of 3.0 or above** with financial needs, and attained significant achievement in community service, research or extra-curricular activities; and
- iv. Students can only receive this fund **once** throughout their university studies.

WHAT ACTIVITIES ARE INELIGIBLE?

- Activity from a major / graduation required course
- Activity for which the student receives remuneration/ funding from any source to cover all the expenses incurred from transportation, accommodation or registration.
- Retroactive funding for experiences commencing or project expenses **incurred before the deadline of application**.
- Activity for which the student has received from either Student Experiential Learning Grant (SELG) or the Wong Li Yuk Ying Exchange Scholarship

Applicants should invite an academic/teaching staff (normally from the Major Department) to be their Mentor/Advisor of the proposed activity. The application should be reviewed and recommended by the Academy before submitting it to the Faculty.

FUNDING AMOUNT

Areas	Maximum
Zone 1 : Africa, Americas, Europe, Israel	HK\$ 5,000
Zone 2 : The Middle East, Oceania, Kazakkstan, Türkiye	HK\$ 4,200
Zone 3 : Japan, Singapore, South Korea	HK\$ 2,900
Zone 4 : China (except for Guangdong Province), India, Indonesia, Malaysia, Pakistan, The Philippines, Taiwan, Thailand	HK\$ 2,100
Zone 5 : China (Guangdong Province), Macau	HK\$ 1,840

The award amount is subjected to destination, duration and the income of endowment fund, and to be announced by October 2026.

WHAT ITEMS WOULD BE CONSIDERED?

Category	Remarks
Travelling expenses [^]	The lowest possible cost with quotation submitted by the applicant as a supporting document. (For flights, only round trips that are closest to the actual activity period will be considered)
Accommodation expenses [^]	The reasonable choice with printed information submitted by the applicant. The number of nights of accommodation granted would be the number of nights needed for the official programmes, plus one additional night, if necessary. <i>Remarks:</i> 1. <i>Students are expected to share a room with the same gender.</i> 2. <i>The accommodation expenses for compulsory quarantine will not be covered.</i>
Registration/ Programme fees	As stated in the printed information submitted by the applicant. Registration/ Programme fees of the activity will be covered.

[^] *If the programme fee includes the travelling and/or accommodation, please provide a detailed breakdown.*

WHAT BUDGET ITEMS ARE INELIGIBLE?

Normally the following items are NOT considered for funding:

- Food or beverages and souvenirs
- Equipment (e.g. computers, software, furniture, books, audio-visual equipment, etc.)
- Payment for the guest speakers, volunteers or research participants
- Medical or legal costs for the experience (e.g. vaccinations, passports, travel insurance, etc.)

APPROVAL OF GRANT

Each application will be evaluated by the *Faculty Development Committee (FDC)* based on the following items as well as the overall quality.

- (a) Provide a complete description of the planned activity
- (b) Describe the benefit of the activity on your global outlook, and/or academic development, and/or personal development, and/or professional development, and/or other areas
- (c) Describe your action plans to achieve your learning objectives (feasibility and ability to undertake the activity will be considered)
- (d) Provide a detailed budget proposal (actual breakdown with official receipts after completion)
- (e) Priority will be given to applicants with the highest cumulative GPA score.

Notes:

1. *Applicants may be invited for an interview.*
2. *The grant approval criteria are subject to review every year.*
3. *The Faculty of Arts and Social Sciences reserves the final rights for applications approval and the final decisions of the amount of support to be allocated according to the availability of funds.*

APPLICATION

Applicants should submit the following documents to the Faculty Office by email (fass_funding@hkbu.edu.hk):

- i. A completed application form;
- ii. A copy of academic transcript of the Semester 1, AY2025/26 (unofficial student copy will be acceptable);
- iii. Confirmation of result on exchange, internship or placement;
- iv. Copies of valid supporting documents for the attained significant achievement in community service, research or extra-curricular activities;
- v. A self-statement of no more than 400 words in English on your personal goals and financial needs
- vi. Recognized proof of financial needs (e.g. result of (a) the Government Grant & Loan 2025/2026, or (b) HKBU Financial Aid - Bursaries and Loans (Non-Government Funding) 2025/2026, or (c) other documents issued by official organizations).

IMPORTANT NOTES

- i. Students should plan their study schedules carefully in consultation with the academic advisers, programme directors and the staff of partner universities in advance especially for the credit transfer.
- ii. Due to resources limitation, applicants who have previously participated in an exchange programme, received scholarships/ awards/ sponsorship from the University and the Faculty of Arts and Social Sciences for international exposure will be placed at lower priority.

- iii. The amount of Scholarship is subject to changes according to the destination, duration and the income of endowment fund of this scholarship.
- iv. Virtual exchange will not be supported.
- v. The Arts and Social Sciences Faculty Office reserves the right to make final decision on the list of Scholarship recipients and adjust the amount granted based on budget availability.

OBLIGATIONS

Successful applicants are required to:

- i. Resume their studies at HKBU after the exchange;
- ii. Submit a 200-word written reflection report with 5 photos with good visual quality, proof of exchange attendance/ completion, transcripts of HKBU and host institutions, a copy of flight/train ticket and boarding pass to your host country/region, thank you letter to donor within one month after the completion of the exchange (The scholarship will be transferred to recipients after October 2025);
- iii. Upon request by the Faculty, participate in ceremonies, meetings, and sharing sessions, offering insightful contributions that can be published;
- iv. Notify the Arts and Social Sciences Faculty Office for any changes of the exchange such as cancellation, withdrawal, and change of location.